

Hiring: Youth Caregiver at UA Child Education Hub

Part-time position, start date - **ASAP**, Location: Cluj-Napoca, Romania

Program:

Deadline to apply: Applications will be accepted until **April 28, 2024**.

Apply to: Please send your application including your Motivation Letter, CV and 2 References to recruitment@patrir.eu

To Apply: Please send a **CV** and **Motivation Letter** (maximum 2 pages) together with **Contact Details for 2 – 3 References** (in the first round it is enough to send contacts for references. Reference letters will be requested from applicants who make it to the 2nd round). To apply please use the subject: "Application – Youth Caregiver at UA Child Education Hub".

Important: Please only apply if you have read the description in full and your previous experience is suitable for the role. Only applications sent via email and including a CV and Letter of Motivation will be considered full applications and be reviewed. Fluency in Ukrainian and professional working English is required. Highly motivated candidate.
Gross salary - 2210 lei. Initial contract period: **May - June 2024**

Job Description

We are seeking a compassionate and dedicated Youth Caregiver to join our team. As a Youth Caregiver, you will be responsible for providing nurturing care and support to children and adolescents in various settings. Your primary goal will be to ensure the physical, emotional, and social well-being of the youth under your care, while fostering a safe and supportive environment that encourages growth and development.

For full details on the position including the Profile of Applicants, Required Skills and Expertise, information about the role, the program and the Institute, please see below.

About the Global Inclusion Program and PATRIR

Global Inclusion is a program line at the Romanian Peace Institute – PATRIR. We focus on direct engagement with migrant and refugee communities, working to support their voices to be heard in governance and policies that affect them in Cluj and more widely across Europe. Global Inclusion aims to develop strategies for integration, representative bodies/migrant-led groups, and platforms where migrant and refugee communities can identify their needs, and actively engage with government, civil society, and other stakeholders to strengthen inclusion, opportunities, and well-being. Our mission is to mobilize and engage citizens, governments, national and international organizations to work actively individually and together to overcome all forms of direct, structural, cultural violence, discrimination, and exclusion and to build inclusive societies and practices.

Key Values which Guide Our Work

PATRIR's work and that of the Global Inclusion Program Line place emphasis on people-centered and needs-based programming, creating relations based upon respect, collaboration with partners, doing more together than can be done apart, ensuring real impact in our work, and working to link experience, practice, policy development and research and learning in the field. We believe that communities should be at the forefront of participation and actively engaged to meet their needs and shape policies and practices affecting them. We are committed to gender inclusion and empowerment and ensuring an inclusive and diverse workforce. We proactively work to support professional development and create an atmosphere of learning, growth and development.

Key Tasks & Responsibilities of Youth Caregiver

- Provide direct care and supervision to children and adolescents.
- Support the educational and recreational needs of the youth, assisting with homework, organizing recreational activities, and facilitating social interactions with peers.
- Implement behavior management techniques and strategies to promote positive behavior and address challenging behaviors effectively.
- Establish and maintain a nurturing and supportive relationship with each youth, building trust and rapport through empathy, patience, and active listening.
- Monitor and document the progress and development of the youth, including any significant milestones, concerns, or incidents, and communicate this information to the appropriate stakeholders.
- Participate in training and professional development opportunities to enhance your skills and knowledge in youth care and related fields.
- Maintain confidentiality and professionalism in all interactions with youth, families, and colleagues, respecting the privacy and dignity of everyone.

Your Profile

You are highly motivated and proactive – someone who cares about doing their work well and making a positive impact in our community, nationally or internationally through your engagement. You are well organized and able to manage, coordinate, plan and implement well with others. You are a people person – you care about and like working with people. You combine vision and purpose-driven engagement with practicality and the ability to work effectively. We particularly encourage applicants from diverse backgrounds.

You should have:

- A university degree (preferably a master's one).
- Previous experience working with children and adolescents in caregiving, pedagogy or education strongly preferred.
- Knowledge of child development principles, trauma-informed care practices, and behavior management techniques.
- 2-3+ years' experience in the field.
- MS Office knowledge.
- Fluency in Ukrainian, professional working English, conversational level of Romanian is preferable.
- High commitment, analytical thinking, problem-solving, reliability, strong team-orientation, flexibility and very good self-organization skills.

Ability to work in the EU is a must.

You must **already** be able to work in the EU / Romania for this position. We are not able to recruit candidates who do not fulfill this requirement.

What we offer

We are committed to providing a dynamic and supportive work environment where colleagues have the opportunity to grow and flourish. You will be taking on a role where you will be both expected and supported to bring your ideas, work to develop the Global Inclusion Program Line, and to support development and well-being of your team. You will also be supported to identify your professional development trajectory and goals important to you in the coming years and supported to achieve these in the Institute.

Located in Cluj-Napoca – Kolozsvár – Klausenburg (the three names of our city), Romania, PATRIR offers an international, collaborative and flexible work environment with strong commitment to employee well-being. We are a growing Institute with a commitment to increase our impact locally, nationally and internationally. Colleagues are encouraged to build on your areas of key motivation and expertise, and to actively pursue growth and development.

Position Specifics

Salary	The gross salary for this position is 2210 lei with opportunities for performance-based increases. Net salary – 1358 lei (take home after tax).
Holidays	The annual leave is 21 days plus bank holidays and additional leave for winter holiday. <i>Your actual leave will be calculated according to the contract duration.</i>
Growth Opportunities	You will have opportunity to benefit from professional development and career coaching, pursue training and learning opportunities, and receive tailored support for your career development
Human-Centered and Family Friendly	We take a strong commitment to creating a positive work environment and supporting well-being of our team. In addition, we have a strong commitment to supporting colleagues when you have needs for family well-being and support as well.
Duration & Opportunities	Part-time position, 42 hours/month is offered with a contract for a period of May - June 2024
Please note that PATRIR has zero tolerance standard for sexual exploitation, abuse, harassment, child abuse, power abuse or any kind of inappropriate behavior.	

You can find more information about PATRIR at www.patrir.ro We are also glad to have a discussion with applicants during the interview process or when you are considering applying should you like to have more information about the work experience and context at PATRIR.

Are you interested in applying? Join our team!

If you are interested in applying to join our team please:

- Send a 1-page Motivation Letter detailing your expertise and 1. Why you feel well qualified to take up the position; and 2. Your motivation: why you wish to apply for this position
- A CV / Resume
- Contact Details for Two References

Deadline to apply: Applications will be accepted **until 28 April, 2024.**

To apply please send your application including your Motivation Letter, CV and 2 References to recruitment@patrir.eu

Please note: only applications which have all 3 components listed will be considered / reviewed. If your application does not include your Motivation Letter, CV/Resume and Contact Details for 2 References your application will be considered incomplete and not reviewed.

Overview of the Application & Hiring Process:

Step 1: Applications

Applications for the position will be accepted **until 28 April, 2024.**

Step 2: Review

Applications will receive a first round of review based upon the Motivation Letters, CVs and References provided. **Those candidates selected for the 2nd Round of the Recruitment Process will be notified and an interview will be scheduled.** All other applicants will be thanked for their application.

Step 3: Round 2 of the Interview Process – Interviews & Dialogue with Select Candidates

The 2nd Round of the Interview Process is made up of an interview and dialogue with select candidates where we have the opportunity to get to know you better and discuss your expertise, motivation and competencies for the position. During the interview you will also have the opportunity to ask questions and get to know more information about the position and opportunities working with PATRIR.

Step 4: Final Interview – Short-Listed Candidates

1 – 5 Short Listed Candidates will then have a final interview with the President of the Institute.

Timeline: We aim to complete the timeline quickly and are looking for colleagues who can join the team 'immediately' through May.